



## AVENEL COMMUNITY ASSOCIATION 2017 SWIM TEAM APPLICATION

The Avenel Swim Team would like to welcome all Avenel residents, members of the Avenel Swim and Tennis Facilities (ASTF) and their children from ages 4 to 18 years old to join the Avenel Alligators Swim Team for the 2017 season. In order to participate, the application contained in the attached materials must be completed with all necessary information and signed by the parent(s) or legal guardian(s) of the participating children and payment of applicable registration must be received. The registration fee is \$250 per child. If you have more than two (2) children on the swim team, the registration fee is \$200 per child. In addition, the Swim Team can only operate with sufficient volunteers. As a result, the following application form contains a volunteer section that must also be completed.

***Please Register by May 15<sup>th</sup>***

Please complete the application and send ALL completed forms in this packet along with a check covering all applicable fees made payable to the **“Avenel Community Association”** to Harry Tun at the address below.

Harry Tun  
7915 Sandalfoot Drive  
Potomac, MD 20854

Swim Team practices begin on the day after Memorial Day and continue through the month of July. Additional information about the Swim Team, including practice times and meet dates, is available on the Avenel webpage at [www.Avenel.net](http://www.Avenel.net).

For questions or concerns about the Swim Team, please contact Harry Tun, Swim Team Representative, at [tunharry@aol.com](mailto:tunharry@aol.com).

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## APPLICATION FORM

### Swimmer Information

No.	Swimmer Name	Medical Conditions/Allergies/ Medications, etc.	Gender (circle one)	Age by June 5 <sup>th</sup>
1.			M / F	
2.			M / F	
3.			M / F	
4.			M / F	

*Include any and all medical conditions, allergies, medications and significant injuries of which Swim Team Staff should be aware.*

### Parent/Guardian Contact Information:

Parent/Guardian Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ (cell) \_\_\_\_\_ (work)

2<sup>nd</sup> Parent/Guardian Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_ (cell) \_\_\_\_\_ (work)

Home Address: \_\_\_\_\_  
\_\_\_\_\_

**Please provide as much information as possible in case we have late cancellations.**

### Parent/Guardian Release

I (We), parent(s) or guardian(s) of the children listed on this form, consent to their participation in the Avenel Alligators Swim Team. As in all active sports, I (we) understand that there are risks and hazards and accidents may occur. I (We) recognize swimming is a rigorous sport and accept the risks to our children that are inherent in the activity. I (We) agree to Release, Hold Harmless and Indemnify the Avenel Community Association, Inc. and its directors, officers, employees, agents, members, and volunteers from all claims, liabilities and costs, arising out of any accident, injury, or loss sustained by my children listed on this form in connection with which arise out of participation the Avenel Alligators Swim Team activities. I (We) hereby give permission to Avenel Community Association and its contracted pool management company and lifeguards, and the Avenel Alligators Swim Team staff and volunteers to provide medical care, as may be necessary to my children listed on this form. I (We) also give consent in case I (We) may not be reached, that my (our) children may receive further medical care at a doctor's office, hospital, acute care clinic or emergency department, as may be required by the circumstances.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

## **Volunteer Information:**

### **NEW Volunteer Policy for Avenel Alligator Families!**

As many of you know, volunteers are crucial in keeping any athletic organization running smoothly. We are so appreciative of the time parents volunteer and recognize their valuable time contributions. The team hosts 2-3 meets during the swim season. It can take up to 20 to 30 volunteers for one meet. Organizing enough volunteers for the meet can be demanding and it is critical to the success of the meet. We have researched the volunteer requirements of other swim teams and through this research, we have put in place the following volunteer requirements policy. We feel that this is a very friendly and manageable requirement, but one that is needed in order to fill the needs necessary to successfully run the meets.

### **Volunteer Requirement:**

The following volunteer policy applies to the parents of all Avenel Alligators swimmers who compete in CCSDA-sanctioned, team hosted swim meets.

If your child (or children) participates in any swim meet hosted by the Avenel Alligators Swim Team, you are required to volunteer for a minimum of two (2) volunteer positions at the swim meets held at Avenel Pool and/or at swim team social events. ALL swimmers participating in one or more swim meets, regardless of age, level of participation or number of years with the team, are included in this policy.

If you are unable to volunteer, you must coordinate another way to fulfill your requirement via written communication with Harry Tun ([tunharry@aol.com](mailto:tunharry@aol.com)). This could include asking another parent, family member or guardian to fulfill the requirement.

### **To register your commitment:**

**STEP 1:** Volunteers must sign up for a minimum of two (2) volunteer positions on the following page.

**STEP 2: At the Event:** Volunteers must also sign the volunteer check-in sheet located at the clerk of course/awards table in order to receive credit for their participation. It is the volunteer's responsibility to sign in. The volunteer must remain during the entire length of the session he/she is working, regardless of when his/her swimmers' races are completed.

The swim team has home meets at Avenel Pool this year on June 20<sup>th</sup>, July 11<sup>th</sup> and July 13<sup>th</sup>. Listed on the following page is a brief description of the volunteer positions that need to be filled for each home meet.

<b>POSITION</b>	<b># per Meet</b>
<b>Lane Timers</b> Using a stopwatch, time swimmers in one of 6 lanes; report time to master recorder.	10
<b>Concessions</b> Sell drinks & snacks; help set up and tear down concession stand.	2
<b>Runners</b> Take the completed event cards and DQ forms for each race from the timers to the scoring table.	1
<b>Master Recorder</b> Marks the official time for each swimmer, records the order of finishes, then takes the completed form to the computer operator for scoring.	2
<b>Computer Input</b> Prepare meet entries, psych sheet and meet program, and key in results during meets.	1
<b>Set Up</b> Set up tables and tents and move deck chairs and patio tables. These volunteers will arrive 1-2 hours prior to the start of the meet.	2
<b>Tear Down</b> Take down and store folding tables and tents, move patio furniture and dismantle concession stands.	2
<b>Social Events</b> Plan and create fun social events and activities.	5

Please list your two (2) preferred volunteer positions below. Preferred positions are not guaranteed.

**Volunteer Position #1:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Volunteer Position #2:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Payment in lieu of volunteering:**

At the start of each season, you may elect to opt-out of volunteering and make a payment of \$300 instead. Although we would strongly prefer that you volunteer your time, this fee will allow the team to hire and compensate the people necessary to meet the needs of the team. If you chose this option, include a check to ACA with your registration form and payment. All no-shows will be assessed a penalty of \$175.

When all families pitch in and help, no single individual or family will be over-burdened.

Thank you in advance for your willingness to help out!